

2021 Korea Forestry Promotion Institute (Kofpi) Scholarship Program

1. Program Objective

The objective of the program is to spread Korea's development experience in forestry field and to provide international students with the opportunity to conduct advanced studies at the graduate course of university in Korea in order to cultivate forestry experts and promote mutual friendship between countries.

2. Main schedule

(1) Application period : 3rd March ~ 23rd March 2021 (25 days)

* Deadline : 6pm Korean time 23rd March

(2) Selection of candidate : 2nd April 2021

* the date may be subject to change

(3) Starting semester : September 2021

3. Qualifications

Prospective applicant must meet the following qualification criteria :

- (1) Want to study forestry field at graduate courses(Master or Doctor) of universities in Korea
- (2) have a citizenship of DAC list of ODA Recipients.
- (3) Have an adequate health, both physically and mentally.
- (4) Not receiving another scholarship from any Korean institute simultaneously.
- (5) Among the graduate students satisfying the qualifications above, currently studying in Korea, but is not benefiting from the Kofpi scholarship program.

Course	Qualification
Ph.D.	have more than 2 school years left
Master	have more than 1 school year left

* Freshmen may be preferred

(6) Applicants who meet the following criteria may be preferred

- in the Ph.D. course
- have language proficiency in Korean or English
- from the nations which has bilateral forest cooperation with Korea
- currently or experienced government officer or researcher in forestry
- A recommendation letter from desired university in Korea

4. Procedure

- (1) Kofpi puts a notice regarding the scholarship program on the Web site (<http://www.kofpi.or.kr/eng>) and send an official letter to the institute related.
- (2) If an applicant is interested in this program, he/she could get recommendation letter from the professor at university he/she is currently studying in.
- (3) Application documents could be delivered to Kofpi through e-mail or by mail.

Document	Submission	Remark
Self-introduction Video	by e-mail	video title format : Name_Nation_course (ex. Gildong_Korea_PhD)
for the rest	by e-mail or mail	if email, it should be in PDF format
Recommendation letter (if applicable)	by mail or e-mail directly from the writer	lge95@kofpi.or.kr

- (4) Final candidates are going to be selected and contacted by Kofpi.

* Evaluation criteria : Self-Introduction essay(30%), Study Plan(30%), Study Ability(20%), Self-Introduction Video(20%)

5. Scholarship Payment

- (1) Scholarship Period : 2 years(4 semesters) for master and 3 years(6 semesters) for doctor course

* the period for applicants currently studying in Korea is as below

Course	Period
Ph.D.	Among 6 semesters of Ph.D. course, excluding the semesters already completed
Master	Among 4 semesters of Master's course, excluding the semesters already completed

- (2) Scholarship Benefits

- ① Airplane ticket or airfare : The grantees will receive an airplane ticket or be paid an economy class airfare when the grantees leave Korea after the completion of their study.

* The fees for the domestic flights both in the grantee's country and in the S. Korea are not compensated.

- ② Monthly Allowance

- The master course : 1,000,000 KRW per month
- The Ph.D course : 1,100,000 KRW per month

- ③ Tuitions (an entrance and a registration fee) is paid directly to relevant University by Kofpi.
- ④ Korean Language Training Expenses : for 1 semester only, Kofpi pays directly to the entrusted language training institution which is operated by the university.
- ⑤ Expenses for textbooks and references : Within 200,000 KRW each semester
- ⑥ Expenses for graduation qualifying examination and thesis reviewing : within 500,000 KRW
- ⑦ Expenses for graduation thesis printing : within 1,000,000 KRW
- ⑧ Settlement Allowance : 400,000 KRW (students from abroad only)
- ⑨ Any grantee who gives up one' s study during the scholarship period will not receive airfare and allowance for repatriation except for the cases approved by Kofpi such as severance of diplomatic relations, war or other natural disasters.
- * Any grantee who quits the program in 3 months after one' s entrance into Korea, should refund all scholarship fees (The airfare of arriving Korea, settlement allowance, monthly allowance, Korean language training expenses, etc.).

6. Cancellation or temporary suspension of Scholarship

- (1) If a grantee is found engaged in any of the following activities during one' s stay in Korea, his/her scholarship will be suspended and then will be disqualified from a grantee position.
 - ① When any documents of the scholarship application has been found false.
 - ② When the grantee is punished by university or involved in any form of political activity.
 - ③ When the grantee has violated the written pledge which he/she has given to Kofpi.
 - ④ When the grantee has been cautioned more than 2 times due to an unexcused absence or the temporary departure without permission or notification.
 - ⑤ When the grantee does not return to university within a month after taking a leave of absence without any proper reason.
 - ⑥ When the grantee has given up one' s studies.
- (2) After the grantee begins the study at graduate course, the grantee should obtain a proper approval from the his/her professor when he/she has to go abroad more than 30 day. The allowance of the period of absence exceeding 30 days will not be given
- (3) When the grantee goes abroad for a while for the purpose of credit exchange program such as exchange student, qualification of scholar will be preserved, but monthly allowance will not be provided for the period.

7. Required Documents

(1) Submission : E-mail or Mail

(2) Address

① E-mail address : lge95@kofpi.or.kr

② Postal address :

International Cooperation Division, Korea Forestry Promotion Institute
5F, 475, Gonghang-daero, Gangseo-gu, Seoul, Republic of Korea
Tel) +82-2-6393-2705

(3) Deadline : by 6 PM, 23rd March 2021

(4) Required Documents

① A completed application form <form 1>

② A self-introduction essay <form 2>

③ A study plan <form 3>

④ A Pledge <form 5>

⑤ A personal medical assessment <form 6>

⑥ Self-Introduction Video

- Should be less than 3 minutes

- Film it with your upper body showing up.

- Tell us briefly about your motive, ambition, field of interest, ongoing studies and etc.(free topic)

⑦ copy of certificates of graduation, degree, and transcript for the latest course

⑧ copy of passport

⑨ A Certificate of Health authorized by a medical doctor

⑩ A recommendation letter <form 4><if applicable>

⑪ One copy of a certificate of English or Korean proficiency <if applicable>

⑫ A proof of employment or certificate of career <In case you are currently or used to be a government officer>

<Additional required documents for the applicants currently studying in Korea>

① copy of visa and alien registration card

② A certificate enrollment and transcript of current university in Korea.

(5) Note

① All required documents should be written in English or Korean. Certificates, credentials, etc. issued in languages other than English or Korean must include official translation(English ver.) verified by a notary.

② Submitted documents will not be returned to the applicant.

- ③ Incomplete or incorrect documents are subject to rejection by Kofpi.

8. Important things

- ① The grantee should acquire some knowledge about the Korean climate, customs, culture and etc.
- ② The grantee will begin to receive their monthly allowance from the beginning of education course.
- ③ The grantee is strongly asked not to bring one' s family to Korea in principle. However, if the grantee who is already married wants to bring his/her family, then the one can bring only his/her spouse and children. If the grantee wishes to be accompanied by one' s family, the living expenses will not be provided for family dependents and the grantee should make a proper preparations.

Korea Forestry Promotion Institute
Form 1 : Application for Kofpi Scholarship Program

1. Personal Information

(Please TYPE or PRINT clearly. Use black ink.)

Course to apply		<input type="checkbox"/> Master Course <input type="checkbox"/> Ph.D Course			Color Photo 3×4 cm
Full Name	Native language				
		Family Name	First Name	Middle Name	
	English				
		Family Name	First Name	Middle Name	
Nationality		Date of Birth : yyyy/mm/dd			
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female	Marital Status		<input type="checkbox"/> Single <input type="checkbox"/> Married	
E-mail					
In Your Country	Address				
	Telephone	(Country Code- Area Code-Phone Number)			
In Korea	Address				
	Telephone	(Country Code- Area Code-Phone Number)			

2. Education

Period:yyyy/mm/dd	Institution	Years of study	Major	Degree/ Diploma	GPA
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~					
~					

3. Work Experience

Period (yyyy/mm)	Institution or Company	Position	Responsibility	Phone
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~				
~				

4. Language Proficiency

Language	Title of Test	Score	Date of Test	Level		
				Advance	Intermediate	Beginner
English						
Others						

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Name _____ (Signature)

Korea Forestry Promotion Institute
Form 2 : Self-introduction Essay

Write an essay for self-introduction **not exceeding 2 pages on an A4 size format**, one-sided only. It is recommended to contain the following things and must be typed or printed clearly using black ink.

1. Motive & Ambition

2. School Life & Experience

3. Work & Special Experience

※ Name(s) of university or school(s), date(s) of attendance(yy,dd), remarks

4. Strength and Weakness of Character

5. Others

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Name _____ (Signature)

Korea Forestry Promotion Institute

Form 3 : Study Plan

Write a study plan not **exceeding 3 pages on an A4 size format**, one-sided only. The study plan must be written in English. Please refer to the format below and include your purpose and plans for future academic study or research. It must be typed or printed clearly using black ink.

A field of Study	1)
	2)
Purpose of Academic Study or Research and Detailed Plan	
<p>How would you use your knowledge acquired in Korea after returning to your home country?</p> <p>Please write a plan</p>	
<p>How do you think your research can contribute to the Carbon Neutrality?(within 300 words)</p>	

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Name _____ (Signature)

Korea Forestry Promotion Institute

Form 4 : Letter of Recommendation

본 추천서는 지원자의 희망 진학 대학원 지도교수가 작성해 주십시오.(한국 교수용)
(This form is for the professor from the applicant's desired university in Korea)

학 생 이 름	
희망 대학 및 학과	
주 요 전 공	

1. 지원자가 작성한 수학계획에 대해 어떻게 생각하십니까?

2. 지원자가 한국에서 습득한 지식의 향후 활용도에 대하여는 어떻게 생각하십니까?

3. 지원자의 장점 및 단점은 뭐라고 생각하십니까?

4. 지원자에 대한 귀하의 전반적인 의견 및 추천 사유를 적어주십시오.

추천자 인적 사항	
1.성 명	2.학 과 명
3.직 위	4.전화 번호

2021. . .

추천자 _____ 서명

Korea Forestry Promotion Institute
Form 4 : Letter of Recommendation

(This form is for the professor or chief of an organization of the applicant's country)

To be completed by the applicant:

Full Name (Last Name/M/First name)	
Preferred Institution	
Preferred Study Field or Research	

To the person giving a referral:

Thank you for writing this letter on behalf of the person named above. Please indicate your candid and prompt assessment of the above named applicant.

1. How long and in what capacity have you known the applicant?
2. What are the strengths and aptitude of the applicant?
3. What are the applicant's weaknesses? What weak points does she/he need to improve?
4. How do you think the applicant can apply his or her study plan at a graduate school in Korea? Do you think she/he will succeed in utilizing his/her knowledge acquired in Korea in the future?

2021

Name _____ (Signature)

Korea Forestry Promotion Institute
Form 5 : Pledge

As a grantee of the Korea Forestry Promotion Institute scholarship, I pledge to abide by the following rules;

1. To refrain from violation of university regulations, and to fulfill my obligations as a student to the best of my ability.
2. To behave in a manner appropriate to the Korean culture and society, and not to participate in any form of political activity (such as organizing a political party, joining a political party, attending political meetings, publishing political articles and declarations, organizing or participating in demonstrations of a political nature, and so on).
3. To accept responsibility for paying any debts incurred in Korea

If I am proved to have violated any of the above articles, to have made a false statement in my application documents or to have failed to comply with academic standards or the rules of university or research institute, I shall accept the decision of Kofpi, even though it may include the suspension or revocation of the scholarship.

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Name _____ (Signature)

Korea Forestry Promotion Institute
Form 6 : Check list
(Personal Medical Assessment)

Name :

FIRST NAME

MIDDLE (INITIAL)

LAST NAME

Please provide accurate information for the following questions.

QUESTION	YES	NO	EXPLAIN
① When and for what reason did you last consult a physician? (Please explain)			
② Have you had any serious ailment, injuries or diseases in the last five years? (If yes, please explain)			
③ Have you been hospitalized in the last two years? (If yes, please explain)			
④ Have you ever been treated by a doctor for any mental, emotional, or anxiety disorder? (If yes, please explain and attach are port from your doctor)			
⑤ Have you ever been addicted to any substance? (If yes, please explain)			
⑥ Do you have any allergies? (If yes, please list them)			
⑦ Are you taking any prescribed medication? (If yes, please explain)			
⑧ Are you on a special diet? (If yes, please explain in detail)			
⑨ Have you ever suffered from depression? (If yes, please explain)			
⑩ Have you ever diagnosed with COVID-19?			

THE ANSWERS I HAVE GIVEN ABOVE ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. IF MY ANSWERS CONTAIN ANY KIND OF FALSEHOOD, I WILL TAKE ANY LEGAL RESPONSIBILITY.

DATE (mm/dd/yyyy)

SIGNATURE OF THE APPLICANT